

FELIXSTOWE BEACH HUT AND CHALET ASSOCIATION

CONSTITUTION

Formally adopted on 24th June 2013

1. IDENTITY

The Association shall be called "Felixstowe Beach Hut and Chalet Association" (hereinafter called "The Association").

2. OBJECTS

(a) To represent the interests of owners of beach huts and tenants of chalets which are situated within the town of Felixstowe, Suffolk.

(b) To establish and maintain contact with similar Associations or Groups and work in conjunction with them in all matters of common interest.

(c) To make representations to the Government, local Councils and other public agencies, bodies or trusts about matters of concern or interest to Members of the Association.

(d) To raise and invest monies on behalf of the Association and to spend these as appropriate in furtherance of the objectives of this Association.

(e) To promote the interests of the association by holding meetings and arranging social activities.

3. MEMBERSHIP

(a) Membership shall be open to owners of beach huts and tenants of chalets that are situated within the town of Felixstowe, Suffolk.

(b) Where the name of the owner of any beach hut or tenant of any chalet is in more than one name then one membership will be held in the same names that appear on the licence or tenancy agreement.

(c) Only fully paid-up Members shall be entitled to vote at meetings of the Association and its Committees.

(d) The Secretary shall keep a record of all Members of the Association such record to be available for inspection by Members at all reasonable times.

(e) Only one vote per membership can be cast in any ballot. For the avoidance of doubt, this means that at any ballot only one vote will be allowed per beach hut or chalet at any one time.

4. TERMINATION OF MEMBERSHIP

(a) The General Committee may, by resolution passed at a meeting thereof, terminate or suspend the membership of any Member, if in the Committee's opinion the member's conduct is prejudicial to the interests and objects of the Association.

(b) Any Member may resign his or her membership of the Association at any time by notice in writing to the Secretary.

(c) Membership will cease when any of the following apply:-

(1) Immediately after a member ceases to be the owner or tenant of a beach hut within the town of Felixstowe, Suffolk.

(2) Resignation of membership.

(3) Failure to renew their annual subscription before 30th July each year.

5. SUBSCRIPTIONS

(a) All individual members shall pay such subscription as the Association or the General Committee may from time to time determine.

(b) Subscriptions shall fall due on the acceptance of applications and thereafter immediately following the Annual General Meeting each year.

6. CONDUCT

Members shall at all times conduct themselves in a reasonable manner when attending meetings or in premises used by the Association and must avoid causing offence to any other person or bringing the Association into disrepute. A member failing to observe this condition, may be suspended by the General Committee or have their membership terminated.

7. GENERAL COMMITTEE

(a) The policy and general management of the affairs of the Association shall be conducted by a General Committee which shall be appointed by election at each Annual General meeting of the Association.

(b) The General Committee shall consist of the officers of the Association plus a maximum of four additional committee members.

(c) Nomination of candidates for election as officers and committee members shall be made in writing to the secretary not less than twenty eight days before each Annual General Meeting. Each nomination must be proposed and seconded by existing members. The Secretary shall give the members of the association not less than twenty one days notice of such nominations before each Annual General Meeting.

(d) Only in the event of no candidates standing for any post within the specified period above, may candidates be appointed at the Annual General Meeting itself.

(e) Any vacancy on the General Committee remaining unfilled at an Annual General meeting or arising during the course of a year may be filled by an appointment made by the General Committee from amongst the members of the Association.

(f) The General Committee shall have power to co-opt further members to assist as it sees fit in a non-voting capacity.

(g) The General Committee shall have the power to appoint such Sub-Committees as it may from time to time require and may determine their powers and terms of reference.

(h) All Committee members shall be given at least seven days notice of a meeting unless an emergency meeting is required when twenty four hours notice shall be given.

8. OFFICERS

The officers of the association shall be as follows:

Chairperson

Vice Chairperson

Secretary

Treasurer

9. GENERAL MEETINGS

(a) The Annual General Meeting shall be held before the end of June each year.

(b) General Meetings may be held from time to time but at least two general meetings (including the Annual General Meeting) shall be held in each year.

(c) All current members of the Association shall be given at least twenty one days notice of all general meetings.

(d) An Extraordinary Meeting of the Association may be called by the Secretary. Members shall be given at least twenty one days in writing of such a meeting and the purpose for which it has been called.

10 ANNUAL ACCOUNTS

The Treasurer shall prepare financial accounts for the financial year ended on the previous 30th June. These shall be laid before the members at the Annual General Meeting.

11 QUORUM

(a) The quorum for a General Meeting shall be ten members of the association.

(b) The quorum for a General Committee Meeting shall be five.

12 PROCEDURE AT MEETINGS

(a) All decisions shall be voted upon at meetings and decided by a simple majority of those present and voting. No member shall exercise more than one vote but in case of equality of votes the chairman of the meeting shall have a second or casting vote.

(b) Minute books shall be kept by the Association and its Committee and the Secretary shall enter therein a record of all proceedings and resolutions. These shall be open for inspection at all reasonable times by any member of the association.

13. ALTERATIONS TO THE CONSTITUTION

(a) Any proposal to alter this constitution must be delivered in writing to the Secretary not less than twenty eight days before the start of the meeting at which it is to be considered. The Secretary will then give not less than twenty one days notice of a general meeting to consider such alteration.

(b) Any alteration will require the approval of two thirds majority of individual members present and voting at the meeting at which it is considered.

14. DISSOLUTION

If the General Committee by a simple majority, decides at any time that on the grounds of expense or otherwise it is necessary or advisable to dissolve the Association it shall call a meeting of all members of the association giving not less than twenty one days notice stating the terms of the resolution and taking any other steps to publicise the meeting within the area of benefit. If such a resolution is confirmed by a simple majority of those present and voting at such meeting the General

Committee shall have power to dispose of any assets remaining after the satisfaction of any proper debts and liabilities.
